

Dissertation Embargo Request Form

With the permission of a faculty member well-versed with the student's work, presumably the primary adviser, students may request to [embargo \(delay release of\)](#) their dissertation for a period of six months, one year, or two years. The faculty mentor must approve the request. An approved request to place an embargo has the effect of restricting online access to the dissertation through the library's discovery systems and ProQuest for the period of the embargo.

Complete this form in its entirety, obtain the necessary approval, and upload the completed, approved form to the "Administrative Documents" section of [ProQuest](#) when depositing your dissertation.

Date: _____
 Student First Name: _____ Student Last Name: _____
 NetID: _____ ID Number: _____
 Northwestern Email: _____

Program of study: _____
 Title of Dissertation: _____

I request that the dissertation be embargoed for a period of:

- 6 Months
 1 Years
 2 Years

Reason(s) for delaying release of the dissertation; check all that apply:

To allow time for possible patentable rights based on an invention or discovery that resulted from the dissertation research.

If so, have you or are you currently working with the Innovation and New Ventures Office?

- Yes
 No

An ethical or legal responsibility to prevent disclosure of sensitive, confidential, or classified information regarding persons, institutions, or technologies.

An existing, executed publishing contract that explicitly prohibits immediate release of the dissertation.

Other: _____

Name of faculty mentor providing support for embargo request: _____

Faculty mentor's Email: _____

Faculty mentor's signature: _____

Student's Statement of Understanding

By submitting this form, I understand that an embargo has the effect of restricting online access to the dissertation through the ProQuest database and through the library's discovery systems for the period of the embargo. Metadata (author, title, abstract, keywords and subjects) about the embargoed dissertation will be available through the ProQuest system and the library catalog. Users of those systems are able to search for and see the metadata, but not the actual text or other content of the dissertation.