2014 Call for Abstracts

Northwestern University postdocs and graduate students are invited to submit an abstract for a poster or an oral presentation at the Second Annual NUPF Symposium: Building a Successful and Satisfying Career. There will be a monetary award for each selected postdoc speaker and awards for the top three posters.

Instructions for Submission:
Only electronic submissions will be accepted. Please click the link listed above to begin the abstract submission process. Abstracts submitted after July 17th, 11:59 pm Central Standard Time will not be accepted. Those selected for oral and poster presentations will be notified by August 1st. Please submit only one abstract.

Abstract Submission Criteria:
You must be a current NU postdoctoral fellow at the time of submission and on September 3rd, 2014 for consideration of postdoctoral oral and poster presentations and awards. For a list of eligible postdoctoral fellow titles, please refer to the Office of Postdoctoral Affairs. Graduate students must be currently registered TGS students at the time of abstract submission and on September 3rd, 2014 for abstract and award consideration.

Abstracts must be 300 words or less. Abstracts can be from any topic, research field or discipline. References, citations, and funding sources are not required. The abstract submitted may be for “works in progress” but it should be based on the presenter’s research project. As attendees will be from a range of disciplines and specialties, we strongly encourage the use of clear and general vocabulary that can be understood by all. Abstracts and posters that have been presented at previous meetings, conferences, seminars, and symposia can be submitted.

Abstract Selection Process:
The abstract review committee comprised of Northwestern University faculty, staff and administrators will review abstracts for oral and poster presentations. Oral presentations will be selected from postdoc abstract submissions according to the originality of research design, techniques, or ideas, and based on the postdoc’s ability to communicate research significance and impact to a broad audience. Abstracts by postdocs that were not selected for an oral presentation and abstracts submitted by graduate students are automatically eligible for poster presentations if they fulfill the criteria outlined above. Up to 50 posters can be accommodated (consideration in order of submission).

Poster Guidelines & Judging:
All posters will need to be pinned to the poster board provided. Board dimensions are 4ft x 6ft. Keep in mind that the standard size for posters is 36 x 48 inches. Further guidelines and Instructions for preparing and printing research posters can be found HERE.

Poster presenters will be asked to set up their posters between 12 and 12:30pm on September 3rd, 2014. The poster session including judging will take place from 1:45-3:15pm. Judges selected from Northwestern University faculty, staff, and administrators will visit posters during the allotted poster session time frame. A formal presentation is not required - you are expected to present and discuss your research with all those who visit your poster. Poster judging criteria will include:

- **Clarity** – poster and oral explanation are clearly understandable to an expert and a non-expert; research questions, significance, methods, conclusions and future directions are included
• **Significance and Impact** of the research
• **Originality** of research design, technique, focus or idea
• **Ease of viewing** - poster is well designed and well organized with fonts in an appropriate size, an appropriate number of graphics, etc

We ask that all posters remain on display for the entire symposium and then removed between 5-6pm. Any poster left on display after 6:00pm will be discarded. **Poster award winners will be announced after the postdoctoral talks.**