Business for Scientists Executive Education Program
2016 Application Cycle

The Office of Postdoctoral Affairs, The Graduate School and the Kellogg School of Management is offering Northwestern University postdoctoral fellows the opportunity to participate in Kellogg's Business for Scientists Executive Education Program. We hope that you will take advantage of this unique postdoctoral training opportunity. This 5-day certificate program will introduce business concepts, industry specific tools, accounting, strategy, finance, marketing and management programming.

Led by Kellogg faculty members, this course will be held July 11th-15th in Wieboldt Hall on NU’s Chicago campus.

Eligibility

Only current Northwestern postdoctoral fellows are eligible to apply for this program. We will not accept applications from postdoctoral fellows from other universities. An applicant must be a postdoctoral fellow at the time of application as well as during the July course.

Applicants must have a University-designated title of Postdoctoral Fellow to be considered:

- Postdoctoral Fellow
- Postdoctoral Fellow-Dept. of Education
- NRSA Postdoctoral Fellow
- Visiting Postdoctoral Fellow.
- (Please note: If you are currently engaged in mentored postdoctoral training and you do not have one of the University-designated titles listed above, please provide a Letter of Verification from either your direct advisor, another advisor/co-mentor, or the department administrator indicating that you are currently engaged in mentored postdoctoral training at Northwestern).

This course is designed for those with training from a Science, Technology, Engineering and Mathematics (STEM) discipline. If you have questions about eligibility, please contact the Office of Postdoctoral Affairs.

Application

The 2016 application period is open beginning Friday, February 5th and will close Thursday, March 31st at 5pm (CST). Postdoctoral fellows interested in applying should submit all application materials through the online application system. Applications must include the following components:

- Applicant Information
- CV/resume (Limit of 4 pages)
- List of any courses or programs taken in the last 5 years in the areas of: business, management, leadership, or accounting/finance and explanation of how this training would be different
- Statement of Purpose (Limit of 750 words)
  - why you wish to participate in the program
  - how this training will augment your postdoctoral training at Northwestern
  - how this training will help you to achieve your career goals
- Research Abstract (Limit of 250 words)
  - includes a description of research question, hypothesis, approach, significance and potential impact
  - does not include heavy use of jargon
- Advisor/Supervisor Letter of Support (Please note: This letter can be provided by your direct supervisor, a co-mentor, or another faculty member that serves in an advisory capacity for your mentored postdoctoral training at Northwestern University.)

All application materials MUST be submitted through the online application system (NOW OPEN). All postdocs must apply through the process arranged by the Office of Postdoctoral Affairs in order to be considered for placement in this course. Applications must be submitted on time. There are a limited number of spots available for placement, therefore, late or incomplete applications will not be considered.
Selection Process

A review committee assembled by the Office of Postdoctoral Affairs will consider applications. The personal statement and research abstract are weighed heavily in scoring applications.

Selection Notification, Course Registration and Fees

Chosen applicants will be notified in May 2016 and will be given instructions for registration at that time. The registration fees for postdoctoral fellows selected to participate in this course will be covered by The Office of Postdoctoral Affairs and The Graduate School. All postdocs selected to participate will NOT have to pay any course fees. The OPA and TGS will not cover course fees for any individuals applying for this course by any means other than the OPA application process outlined here.

Contact OPA with any questions.