

THE GRADUATE SCHOOL

NORTHWESTERN UNIVERSITY • EVANSTON • ILLINOIS • 60208-1113 • 847/491-7267

REQUEST FOR REGISTRATION AS A FULL-TIME STUDENT AWAY FROM CAMPUS

This form is to request full-time enrollment status for the purpose of deferring student loans when a student is studying under a Fulbright or other nationally recognized graduate fellowship program, studying abroad under a CIC grant, or completing an A.P.A. approved internship. To be eligible for this type of registration, a student must also be physically absent from the University and making no use of University services or facilities. A separate form must be completed for each quarter for which this registration is being requested. Registration arrangements can be made for students whose award or appointment exceeds one quarter.

Approval of this registration does not in any way affect the requirement that a student must complete three quarters of TGS 599 Post-Candidacy Research registration, whether or not in residence, by the time the dissertation is submitted to The Graduate School. Should a student submit the dissertation to The Graduate School

before completing three TGS 599 registrations, the student will be required to register retroactively for TGS 599 for the appropriate number of quarters including, if necessary, quarter(s) for which this type of registration has been entered.

Instructions

1. Complete the application and secure the signature of your department chair.
2. Attach documentation of your award or internship appointment to the completed form. The documentation must be from the agency or program providing the award or appointment and must include the time period of the award or appointment. **No request for this registration will be approved without appropriate documentation.**
3. Return the completed form with attached documentation to a Graduate School Advisor.

Registration Requested (check one):

Study under a Fulbright or other nationally recognized graduate fellowship program (TGS 506)

Study abroad under a CIC grant (TGS 507)

An A.P.A. approved internship (TGS 508)

Please type or print clearly:

Name _____ EMPL ID: _____

Department _____ Quarter/Year _____

Address while away from campus: _____ Permanent Address: _____

Student Loan Information

Do you have unpaid student loans?

Undergraduate Yes No
(Documentation of undergraduate loans must be provided.)

Graduate Yes No

Approval

I certify that the above information is correct and that I will be engaged in full-time study abroad or an A.P.A. approved internship.

Student signature _____ Date _____

Department Chair* _____ Date _____

*Note: in the case of a request for TGS 508 registration, the signature of the department chair also certifies that the internship is A.P.A. approved.

Revised 05/08