

**RESEARCH ASSISTANT SCHOLARSHIP FORM
Academic Year 2008/2009**

RAS Form# _____ of _____

ACTION (check the appropriate box(es) in Category A or B)

Use a separate form for each sponsored chart string

A) **New appointment:** Initial Appointment Add quarters only

-OR-

B) **Revise previously requested RAS:** Change/cancel quarter(s) Change in registration Change in source*

(Attach copy of original RAS Form with changes/cancellations clearly marked)

*may require 90-day exception letter

STUDENT INFORMATION

Name (Last, First M.I.) _____, _____

SES number (required) _____ HRIS number (if different from SES) _____

Home Department _____

Status: New (entered during 2008/2009) Continuing

PROJECT INFORMATION

Principal Investigator name (Last, First, M.I.) _____, _____

Dept or Center _____ Agency _____

NUFinancials Chart String: Fund _____ DeptID _____ ProjectID _____

FUNDING FROM SPONSORED PROJECT INFORMATION For use from 9/01/08 through 8/31/09.

NOTES (e.g., cancel, change dates)

Payroll period (Expense Account 60076):

Begin Date _____ (MM/DD/YY) End Date _____ (MM/DD/YY)

Monthly salary \$ _____ x Number of months _____ = Total Amount \$ _____

RA minimum monthly salary is \$1,728/month

Quarterly tuition to be paid from grant (Expense Account 78020):

Fall \$ _____ Winter \$ _____ Spring \$ _____ Summer \$ _____ Total amount \$ _____

The following rates apply: **\$3,308** for 3 – 4 units; **\$3,267** for 588/598/599. (For 503 use SAIF.)

RESEARCH ASSISTANT SCHOLARSHIP AWARD INFORMATION

Please check the appropriate registration for the quarter(s) of the RA Scholarship award.

RA Scholarship is **\$8,944** for 3-4 units and **\$817** for 588, 598, or 599. **Students on 503 are not eligible for RAS.**

FALL QUARTER	<input type="checkbox"/> 3 - 4 UNITS	OR	<input type="checkbox"/> 588, 598, 599
WINTER QUARTER	<input type="checkbox"/> 3 - 4 UNITS	OR	<input type="checkbox"/> 588, 598, 599
SPRING QUARTER	<input type="checkbox"/> 3 - 4 UNITS	OR	<input type="checkbox"/> 588, 598, 599
SUMMER QUARTER	<input type="checkbox"/> 3 - 4 UNITS	OR	<input type="checkbox"/> 588, 598, 599

For tuition to be paid on a timely basis, this form should be submitted *4-6 weeks prior* to the beginning of the quarter. To activate scholarship, copies of the **Payroll Appointment form, Position Data form, GDES screen (for any account established prior to 8/15/2008) or the GM045 – Sponsored Project Budget Statement from Cognos must be submitted.**

Prepared by _____ Phone # _____ Date _____

Dept _____ Building & Room # _____ E-mail _____

Send this form and required supporting materials to: ASRSP, Crown G547, Evanston Campus.

ASRSP Approval _____ Date _____

ASRSP – After approval, please send to: Mike Fernandez, Graduate School, Crown 1-502, Evanston Campus.

FOR OFFICE USE ONLY

ITEM TYPE	TOTAL	Fall	Winter	Spring	Summer
RA Scholar	\$	\$	\$	\$	\$
Stipend	\$	\$	\$	\$	\$
Tuition	\$	\$	\$	\$	\$